

EXHIBIT A

- A. J&G will update its employee manual, including language reflected in Exhibit B to the MOU. By December 15, 2018, copies of the updated manual will be provided to all current employees, in addition to future employees.
- B. By December 15, 2018, all invoices generated for online orders and provided to FFLs will state in capital letters: **TRANSFER FIREARM ONLY TO [purchaser's name]**.
- C. By December 15, 2018, J&G will update its online Terms of Service, to include the following sentence: "If the name on the payment card does not match the name of the purchaser, the sale may be subject to further verification."
- D. By December 15, 2018, J&G's online ordering system will feature a check-box statement that appears when a firearm order is placed that states:
"By checking this box, I confirm one of the following statements:
1) As an individual, I confirm that I am the actual transferee/buyer and am acquiring these firearms for myself or as a bona fide gift. (See www.atf.gov for definition of actual transferee/ buyer.)
2) As an FFL holder or its authorized agent/employee, I confirm the firearms will be sold/transferred in accord with all applicable laws."

The online order will not be processed unless the box is checked.

- E. By December 15, 2018, J&G will modify its online sales portal so that when an online firearms order is placed and the entered purchaser's name does not match the entered name on the credit or debit card, J&G's online sales portal will request the prospective customer to explain the reason for the mismatch. These transactions are subject to further verification, including a J&G sales employee's review of the explanation for the name mismatch.